CPMS 2 0 Quick Start Guide for Clinicians



You can access the application by clicking on the following link: https://cpms2.ern-net.eu/

Overview

Initial steps for a completely new user:

- 1. <u>Create</u> an EU bgin account
- 2. <u>Configure</u> the account for 2FA (two-factor authentication)
- 3. Request access to the system (sign-up)
- 4. Use the system





How to request access?

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Once the Login process is com pleted, you are directed to the sign-up page. There, you need to:



Select your role as "Clinician" and proceed by specifying your ERN and hospital.Click "Next".



Describe your clinical focus: profession, them atic and subthem atic areas, and an optional free text input.Click 'Next".



Review the information provided. Click 'Submit access request."

Your request is submitted to your ERN and you're logged out autom atically.

You Ilbe notified twice by em ail:

- when your request is submitted
- when your request is approved by your ERN

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Userconsent

After your request for access has been approved, you can use the system .

• Upon your first bgin you must read and agree with the privacy policy by ticking the consent checkboxes.

I have read the privacy statement and agree to the privacy policy of the CPMS 2.0 platform.
This field is required
I agree that my profile data is stored in the system and can be used to generate reports on m treating doctors and an outcome report expresses only the opinion of the experts participatin consent at any time by editing my user profile.
This field is required

- The consent is a one-time action. After giving consent, you will be directed to yourhom e page.
- You have the right to withdraw the consent at any moment by going to your userprofile.



How to enrolla patient?





How to add patient files?

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Inside the patient record, go to the 'Files'' tab. This is where you can view all the files

- Click on the "Upbad File" button, and a pop-up will appear
- Click on the "Choose file" button and choose the file you want to upbad
- Once the file is selected, you Ilbe prom pted to fill in details such as the file category, investigation date, and a free-text description
- After com pleting the file details, initiate the upbad process by pressing the "Upbad" button



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How to schedule a meeting?

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