

JOB DESCRIPTION
ERN-EYE SCIENTIFIC PROJECT MANAGER

INSTITUTION

Hôpitaux Universitaires de Strasbourg (HUS), CHU de STRASBOURG

Administrative HUS contact: Mme Marion PEYSSOU, marion.peyssou@chru-strasbourg.fr

Medical & Scientific contact: Pr Hélène DOLLFUS (Head of Department, coordinator of [ERN-EYE](#)), helene.dollfus@chru-strasbourg.fr

The project team and context

The Scientific Project Manager will work under the responsibility of the Chief of department & ERN-EYE Coordinator, (Pr Hélène Dollfus) and in close collaboration with ERN-EYE Project Manager (Mrs Dorothée Leroux) as well as the other members of the ERN-EYE management team. He/she will be also involved with the team coordinating national network for rare sensorial diseases SENSGENE based also in Strasbourg (Mrs Marilyne Oswald, Project manager). He/she will be in close contact with the HUS offices (research and communication departments especially).

The Scientific Project Manager will also communicate regularly with:

- Main European stakeholders for research in the field of rare diseases
- European Joint Program for rare diseases coordination and members
- Members of ERN-EYE especially those involved in clinical or scientific research
- Funding stakeholders for European calls
- Scientific and medical learned societies
- Industrial partners
- Patient groups

ERN-EYE, www.ern-eye.com

SENSGENE, www.sensgene.com

Job description

Full time

Fluent English required: spoken and written

Travels can be necessary on a one-time basis

Salary will depend on experience and diplomas according to the Public Function salaries

Project presentation

European Reference Networks (ERNs) are networks involving healthcare providers across Europe. They aim to tackle complex or rare diseases and conditions that require highly specialized treatment and concentrated knowledge and resources. Between 5.000 and 8.000 rare diseases affect the daily lives of around 30 million people in the EU.

ERN-EYE, dedicated to Rare Eye Diseases (RED), currently consists of 29 healthcare-providers from 13 Member States, with important interactions with patient groups and will cover RED conditions in four thematic groups: retinal RED, neuro-ophthalmology RED, pediatric ophthalmology RED & anterior segment RED; six transversal working groups are addressing common issue (genetic diagnosis, registries, research, training guidelines...). The project leader, Pr Dollfus, is based in the Hôpitaux Universitaires de Strasbourg.

It is of utmost importance to develop research links within the network to integrate the research efforts in Europe and worldwide. Research for rare diseases carries many specificities and challenges the network has to translate to ophthalmology. These challenges are valid for academic and industry research. Major breakthroughs are currently achieved in the field of rare disease and for ophthalmic conditions especially in genomics (whole genome sequencing), OMICS and biomarkers, modeling and therapies developments (such as gene therapy). For clinical research more than 150 clinical trials are currently ongoing. The research dimension has to be boosted in the network to expand collaborations within and outside the network and impulse research as an ultimate goal to improve care for patients losing sight because of rare eye diseases.

Key roles of the position

The Scientific Project Manager will be in charge of:

- Close follow up and diffusion to ERN-EYE members of the main scientific calls and initiatives accessible to ERNs in the field of ophthalmology and rare diseases
- Represent ERN-EYE in main EU ERN-related scientific organization initiatives especially EJP-RD where the PM will be involved in various working groups and initiatives for implementation to ERN-EYE members
- Management of team building for applications of consortiums or groups of ERN partners in various calls (representing ERN-EYE as a catalyzer and providing application help in the ERN perimeter)
- Organize specific research meetings or courses for ERN-EYE members and beyond
- Follow publication writing as the ERN catalyzer if needed
- Organize the scientific annual workshop of ERN-EYE (by contributing to the program elaboration and general organization of the meetings)
- Develop interactions for ERN-EYE with research institutions as well as industry partners
- Elaborate with the communication officer a scientific breakthrough newsletter
- Contribute to the scientific aspects of various ERN projects (scientific input check of guidelines, ERN call preparation, REDgistry , ...)
- Report to the European commission on an annual basis about the scientific actions added value of ERN-EYE
- Impulse the knowledge generated by the ERN towards the national SENSGENE network to boost the EU and international situation towards the French actors
- Will update the EU situation of clinical research and trials in the EU especially with ERN-EYE members

Skills, qualifications and Experience**Core skills:**

- Thorough familiarity with word processing, spreadsheet, and project scheduling computer applications
- Ability to work effectively as a team member and independently,
- Ability to manage multiple priorities under pressure, trouble-shoot, and to meet short- and long-term deadlines
- Excellent written and verbal communication skills, especially in English
- Excellent critical and creative thinking and analytical skills

Advanced skills:

- Experience in European programs, administration, operating procedures, oversight and monitoring
- Ability to work with database applications
- Knowledge of project funding procedures and guidelines
- Scientific and /or medical background fitting the field

Qualifications:

- PhD in Biological Science or MD or Pharmacist
- Working knowledge of computers and software's (Office suite: Word, Excel, PowerPoint)
- Excellent writing and verbal communication skills in English is mandatory and French or other EU language is an asset.

Experience:

- At least with 3- 5 years' experience in the similar position in national/ International Organizations.
- Experience in subsidies and funding opportunities calls in an European and/or international context
- Experience in Research and scientific skills would be good in genomics and translational medicine, ophthalmology or rare diseases as well as innovative therapies

To contact

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